



**TOWN COUNCIL
WATERTOWN, CONNECTICUT
MONDAY, JUNE 15, 2026
REGULAR MEETING – 7:00 P.M.**

AGENDA

**WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Participation.

The Town Council invites the public to speak during Public Participation. Please complete and submit a *Watertown Town Council Public Participation* form if you wish to speak at the meeting. Copies are available on the Town's website and at the meeting. Speakers are limited to three minutes each.

5. Minutes.
 - a. June 1, 2026 – Regular Meeting.
6. Chairman's Report.
 - a. Correspondence.
7. Staff Reports.
 - a. Town Manager.
 1. RFP Town Attorney - The Request for Proposals (RFP) for Town Attorney services has been completed and posted. The solicitation will remain open for four (4) weeks to allow interested firms sufficient time to prepare and submit proposals.

2. The Town of Watertown has been awarded a State Grant-in-Aid in the amount of \$750,000 to support Lead Service Line Compliance efforts. This funding will assist the Town in meeting state and federal requirements while continuing to protect public health and improve water infrastructure. Thank you to Town staff for their hard work in preparing and supporting this grant application, and a special thank you to Joe Polletta for his advocacy and assistance in securing this important funding for our community. Representative Polletta is present this evening to discuss the grant award, the state's investment in this critical infrastructure initiative, and the benefits this funding will provide to the residents of Watertown.

- b. Finance Director.
8. Subcommittees.
 9. New Business.
 - a. Election of Town Council Vice-Chair
 - b. Consider appointments to boards and commissions.
 - c. Executive Session – Discussion of strategy regarding pending claims in the dispute involving the City of Waterbury/Watertown Fire District. Members of the Watertown Town Council, the Director of Public Works and the Town Attorney will be invited to participate in the discussion.
 - d. Discussion and possible action regarding funding related to potential litigation involving the City of Waterbury/Watertown Fire District.
 - e. Transfer of funds from the General Fund up to \$30,000 from the Human Resource salary line item 010.50110.055.3049.9010 to the Finance Temporary Salary line item 010.50125.004.0000.9010 for staffing transitions.
 - f. Discussion and Possible Action Regarding the Establishment of a Joint Town Council and Board of Education Committee to Explore Shared Services, Operational Efficiencies, and Cost-Saving Opportunities.

**THIS MEETING WILL BE AN IN-PERSON MEETING AND WILL ALSO BE AVAILABLE
VIA ZOOM IN LISTEN ONLY MODE**

**A LINK WILL BE POSTED ON THE DAY OF THE MEETING
PLEASE SEE WWW.WATERTOWNCT.ORG UNDER THE CALENDAR OF MEETINGS**

- g. Discussion and Possible Action on the Award of the Bunker Hill Avenue and Wilson Drive Milling and Paving Project Bid to Cocchiola Paving of Watertown, Connecticut, with Stony Brook Construction serving as subcontractor in the amount of \$775,684.20.
 - h. Discussion and Possible Action Regarding the St. John's Retaining Wall Project Bid and Consideration of Dayton Construction as the Hometown Contractor in the amount of \$865,000.00, subject to Connecticut Department of Transportation requirements.
 - i. Discussion and Possible Action an appropriation from the General Fund in the amount of \$175,000 for Steele Brook Greenway (SBG) Improvements – Phase #3, with reimbursement through the Urban Act Grant Program.
 - j. Consider a resolution setting the mill rate for the Fiscal Year 2026-2027. (Pending the approval of the Budget Referendum)
 - k. Consider a resolution authorizing an appropriation from the General Fund in the amount of \$5,225.60 for tax refunds.
 - l. Consider a resolution authorizing the payment of tax refunds.
10. Adjournment.

**THIS MEETING WILL BE AN IN-PERSON MEETING AND WILL ALSO BE AVAILABLE
VIA ZOOM IN LISTEN ONLY MODE**

**A LINK WILL BE POSTED ON THE DAY OF THE MEETING
PLEASE SEE WWW.WATERTOWNCT.ORG UNDER THE CALENDAR OF MEETINGS**



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

Town Council
Regular Meeting 06/15/2026
INFO

May 21, 2026

Maria Guerrero
Finance Director
Town of Watertown
61 Echo Lake Road
Watertown, CT 06795

Dear Maria:

Your government should have recently received electronic correspondence that your 2024 annual comprehensive financial report qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. To commemorate that achievement, enclosed is a medallion which can be added to your existing plaque as a testament to the government's commitment to producing annual reports that evidence the spirit of full disclosure and transparency.

Congratulations again.

Sincerely,

Michele Mark Levine
Director, Technical Services Center



TOWN OF WATERTOWN CONNECTICUT

OFFICE OF THE TOWN MANAGER

Watertown Town Hall • 61 Echo Lake Road • Wa

Tel: 860.945.5255 • Fax: 860.945.4974 • www.wa

Town Council

Regular Meeting 06/15/2026

INFO

MEMORANDUM

To: Watertown Water & Sewer Authority

cc: Watertown Town Council

From: Mark A. Raimo, Town Manager

Date: June 10, 2026

Re: Water & Sewer Authority FY 2025-2026 Financial Projection Summary

Water & Sewer Authority

FY 2025-2026 Financial Projection Summary

As of May 28, 2026

This financial projection provides an estimate of the Water & Sewer Authority's fiscal year-end financial position based on actual activity through May 28, 2026, together with projected revenues and expenses through June 30, 2026.

Revenue Overview

Total operating revenue through May 28, 2026, was approximately \$5.76 million. Based on a seven-year average of historical water and sewer consumption, June revenue is projected at approximately \$488,805, consisting of:

- Water Revenue: \$220,831
- Sewer Revenue: \$267,974

Projected Fiscal Year 2025-2026 operating revenue is estimated at approximately \$6.25 million, consisting of:

- Water Fund Revenue: \$2.32 million
- Sewer Fund Revenue: \$3.93 million

Revenue projections include both consumption-based charges and flat-rate customer billings and represent a reasonable estimate of year-end collections.

Expense Overview

Projected remaining expenditures through fiscal year-end are estimated at approximately \$784,474 and include operational, administrative, legal, engineering, and infrastructure-related costs.

Significant projected expenditures include:

- 015 Waterbury Mattoon Meter Pit Project: \$500,000
- 017 Fern Hill & Straits : \$145,000
- Eversource Utilities: \$48,889
- Integrated Control Systems (ICS): \$20,800

These expenditures reflect the Authority's continued investment in system reliability, regulatory compliance, and infrastructure improvements.

Cash Position

As of May 28, 2026, the Authority reports approximately \$4.0 million in cash availability across all operating, extension, and capital funds.

The negative balance reflected in Water Operations Fund 017 is the result of an unaudited bookkeeping entry established to track the initial payment made to the City of Waterbury. This accounting treatment was implemented for tracking purposes and does not reflect the actual financial condition of the Water Fund. Upon completion of the Fiscal Year 2025-2026 audit, appropriate fund reallocations and adjustments will be made, and the balance will be properly reflected within the applicable funds.

The Authority's updated rate study acknowledges approximately \$4.0 million in available cash reserves. It is important to note, however, that approximately \$1.0 million of these funds will be utilized to offset fiscal year-end expenditures, obligations, and operational requirements. As a result, while the Authority maintains a positive cash position, a portion of the reported cash balance has been committed to supporting current operations, infrastructure needs, and year-end financial obligations.

Financial Performance

The revenue figures presented include proceeds received through a Bond Anticipation Note (BAN) issuance that provided funding for authorized capital and infrastructure projects. Accordingly, certain revenue totals reflect both operating revenues and financing proceeds received during the fiscal year.

The financial information presented is preliminary and unaudited and remains subject to year-end adjustments and audit review. Management anticipates that the completion of the FY 2025-2026 audit will provide a more accurate representation of the Authority's financial position through the appropriate allocation of funds and accounting adjustments.

Conclusion

Based on current operating results, projected revenues, and anticipated expenditures, the Water & Sewer Authority is expected to conclude Fiscal Year 2025-2026 in a stable financial position. The Authority continues to maintain adequate cash reserves while meeting operational needs, supporting critical infrastructure investments, and addressing regulatory requirements. Final results will be subject to June activity, year-end entries, and completion of the annual audit.

Town Council
Regular Meeting 06/15/2026
INFO



June 17, 2026 | Town of Watertown | Water and Sewer Rate Study | Presentation to the Water & Sewer Authority

Study Findings and Recommendations



Nick Short, Manager
Connor Drucis, Senior Consultant



1

Presentation Agenda

- Business Fundamentals
- Revenue Requirement
- Financial Projections
- Bill Impacts and Comparisons
- Recommendations

2

Business Fundamentals



Revenue Sufficiency

Revenues should match or exceed expenses



Reserves

Prepare for a rainy day



Reinvestment

Repair, replace, and reinvest in infrastructure

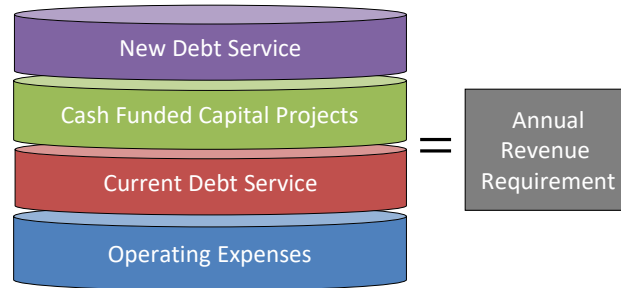
3

Factors Affecting Watertown's Charges and Rates

- **Operating and maintenance expense increases**
 - Wholesale water purchases were increased by 49% in FY 2027 and escalated 4.2% for the rest of the 5-year period
 - Wholesale sewer purchases were increased by 170% in FY 2027 and escalated 2.2% for the rest of the 5-year period
 - Majority of expenses were escalated by 3% (based on CPI over the past 20 years)
- **Debt service**
 - Current and new debt
 - New bond issuance of \$30 million to pay for judgment owed to Waterbury
- **Capital improvement plan**
 - investment in the distribution and collection systems
 - Focus on immediate needs, regulatory compliance, and system monitoring and security
- **Customer changes**
 - No future growth anticipated
- **Water usage and sewage generation changes**
 - No future growth anticipated
- **Miscellaneous revenue changes**
 - No increase in ancillary fees or services
- **Reserve target**
 - Achieve and maintain minimum operating reserve balance target of operating expenses at 90 days (25%)

4

Revenue Requirement



5

Waterbury Judgment

\$30.0M Bond / Level Principal

Assumptions

- \$30.0M par borrowing at 4.25% (rates as of May 2026)
- Level principal; keep \$1.5M premium as cash
- Dated October 2026; first interest payment April 2027, first principal payment October 2027

Annual Debt Service (FY 2027–2031)

- FY 2027: \$1.95M | FY 2028: \$2.80M | FY 2029: \$2.73M | FY 2030: \$2.67M | FY 2031: \$2.60M
- \$1,530,000 level principal annually through FY 2047, with declining interest each year

Lifetime Cost

- Total principal \$30.6M | total interest \$15.0M | total debt service \$45.6M

6

Rate Increases: 90-Day Cash on Hand vs. Keep Cash Level

The Two Scenarios

- **90-Day Cash on Hand** — increases sized just to meet the minimum 90-day cash-on-hand requirement by FY 2031; leaner increases, less cash retained
- **Keep Cash Level** — increases sized to hold the current cash balance level by FY 2031; higher early increases, more cash retained

Water Rate Increases (FY 2027–2031)

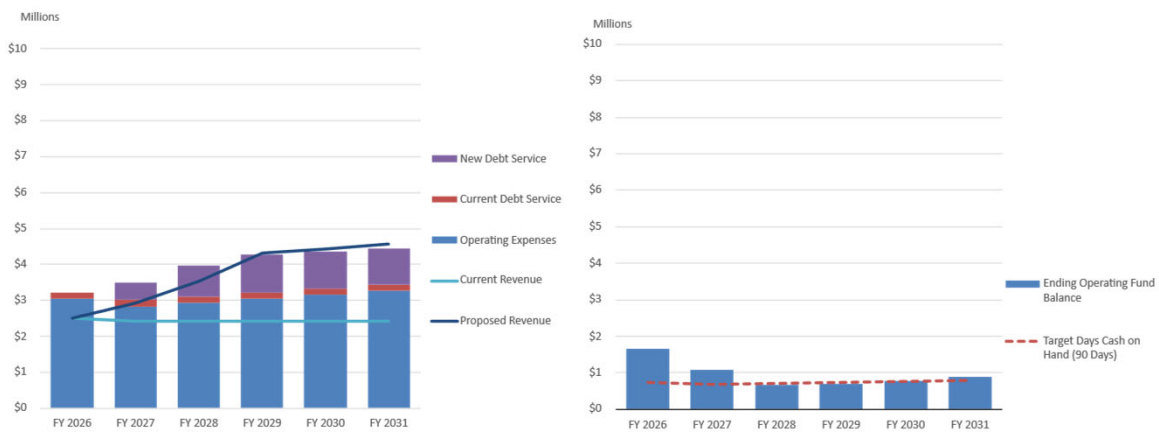
- 90-Day: 23.5% per year in FY 2027, FY 2028, FY 2029, then 3.0% in FY 2030, FY 2031
- Keep Cash Level: 25.5% per year in FY 2027, FY 2028, FY 2029, then 3.0% in FY 2030, FY 2031

Sewer Rate Increases (FY 2027–2031)

- 90-Day: 30% per year in FY 2027, FY 2028, FY 2029, then 3.0% in FY 2030, FY 2031
- Keep Cash Level: 31% per year in FY 2027, FY 2028, FY 2029, then 3.0% in FY 2030, FY 2031

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Expenses/Revenues & Cash Balance- Water (90-Day)

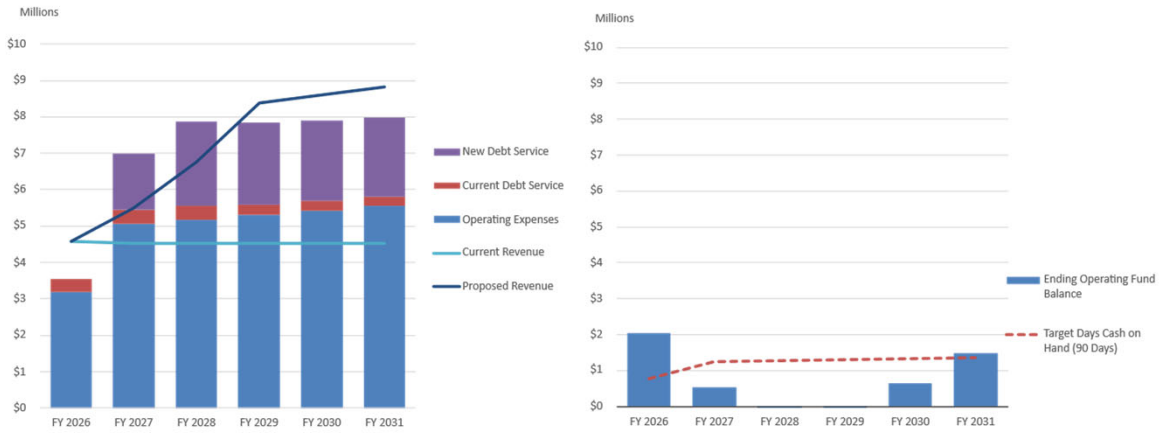


Proposed Revenue reflects a 23.5% increase in water revenue in FY 2027, FY 2028, and FY 2029 and 3% in FY 2030 and FY 2031

The red line represents target equal to operating fund balance of 90 days (25%) of operating expenses

8

Expenses/Revenues & Cash Balance- Sewer (90-Day)

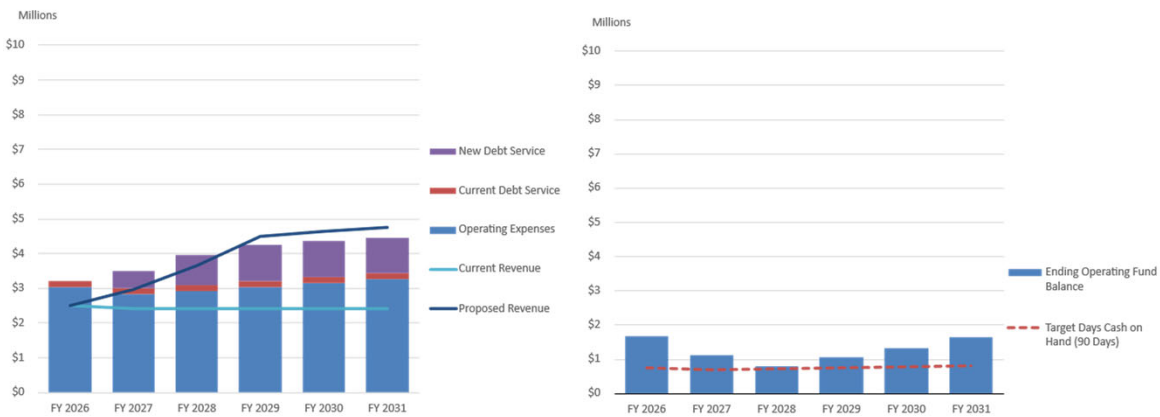


Proposed Revenue reflects a 30% increase in sewer revenue in FY 2027, FY 2028, and FY 2029 and 3% in FY 2030 and FY 2031

The red line represents target equal to operating fund balance of 90 days (25%) of operating expenses

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Expenses/Revenues & Cash Balance- Water (Level Cash)

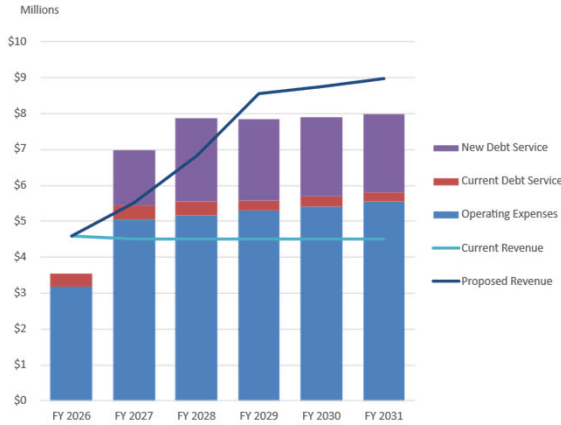


Proposed Revenue reflects a 25.5% increase in water revenue in FY 2027, FY 2028, and FY 2029 and 3% in FY 2030 and FY 2031

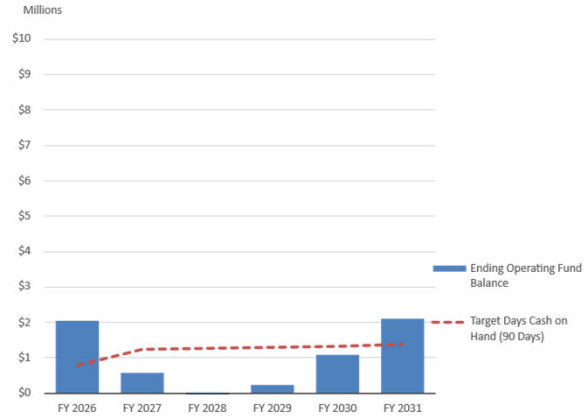
The red line represents target equal to operating fund balance of 90 days (25%) of operating expenses

10

Expenses/Revenues & Cash Balance- Sewer (Level Cash)



Proposed Revenue reflects a 31% increase in sewer revenue in FY 2027, FY 2028, and FY 2029 and 3% in FY 2030 and FY 2031



The red line represents target equal to operating fund balance of 90 days (25%) of operating expenses

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Current Water Rates

Quarterly Customer Charges Under 12,000 Gallons

	FY 2026
Quarterly Service Charge (by meter size)	
5/8"	\$35.38
3/4"	\$58.67
1"	\$97.85
1 1/2"	\$195.69
2"	\$313.05
3"	\$587.07
4"	\$978.45
Quantity Rates (per 1,000 gallons)	
All Usage	\$4.59

Watertown Housing rates are at a 27% discount
Westgate customers pay \$9.84 per 1,000 gallons for the quantity rate

Quarterly Customer Charges Over 12,000 Gallons

	FY 2026
Quarterly Service Charge (by meter size)	
5/8"	\$54.48
3/4"	\$90.43
1"	\$150.67
1 1/2"	\$301.35
2"	\$482.21
3"	\$904.17
4"	\$1,506.99
Quantity Rates (per 1,000 gallons)	
All Usage	\$4.59

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Current Watertown Sewer Rates

Quarterly Customer Charges Under
12,000 Gallons

	FY 2026
Quarterly Service Charge (by meter size)	
All	\$71.19
Quantity Rates (per 1,000 gallons)	
All Usage	\$6.09

Quarterly Customer Charges Over
12,000 Gallons

	FY 2026
Quarterly Service Charge (by meter size)	
All	\$109.52
Quantity Rates (per 1,000 gallons)	
All Usage	\$6.09

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FY 2027 Quarterly Bill Impact

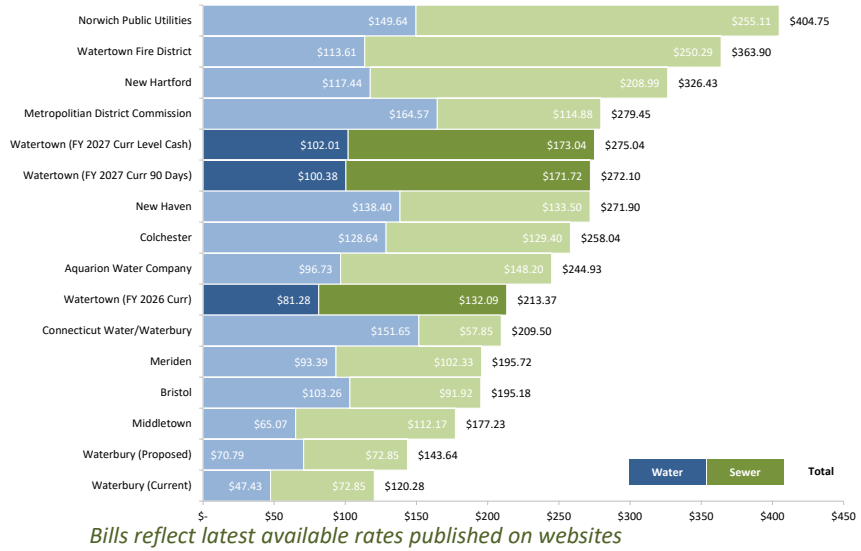
5/8" meter size

User (Percentile)	Quarterly Usage (gallons)	Current Bill	FY 2027 (90-Day) Bill	FY 2027 (90-Day) Bill \$ Inc.	FY 2027 (90-Day) Bill % Inc.	FY 2027 (Level Cash) Bill	FY 2027 (Level Cash) Bill \$ Inc.	FY 2027 (Level Cash) Bill % Inc.
Small Residential User (25th)								
Water Bill	5,000	\$58.33	\$72.04	\$13.71	24%	\$73.20	\$14.87	26%
Sewer Bill		\$101.64	\$132.13	\$30.49	30%	\$133.15	\$31.51	31%
Combined Bill		\$159.97	\$204.17	\$44.20	~28%	\$206.35	\$46.38	~29%
Median Residential User (50th)								
Water Bill	10,000	\$81.28	\$100.38	\$19.10	24%	\$102.01	\$20.73	26%
Sewer Bill		\$132.09	\$171.72	\$39.63	30%	\$173.04	\$40.95	31%
Combined Bill		\$213.37	\$272.10	\$58.73	~28%	\$275.04	\$61.67	~29%
Large Residential User (75th)								
Water Bill	16,000	\$127.92	\$157.98	\$30.06	24%	\$160.54	\$32.62	26%
Sewer Bill		\$206.96	\$269.05	\$62.09	30%	\$271.12	\$64.16	31%
Combined Bill		\$334.88	\$427.03	\$92.15	~28%	\$431.66	\$96.78	~29%
Excess Residential User (90th)								
Water Bill	26,000	\$173.82	\$214.67	\$40.85	24%	\$218.14	\$44.32	26%
Sewer Bill		\$267.86	\$348.22	\$80.36	30%	\$350.90	\$83.04	31%
Combined Bill		\$441.68	\$562.89	\$121.21	~28%	\$569.04	\$127.36	~29%

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Combined Quarterly Bill Comparison

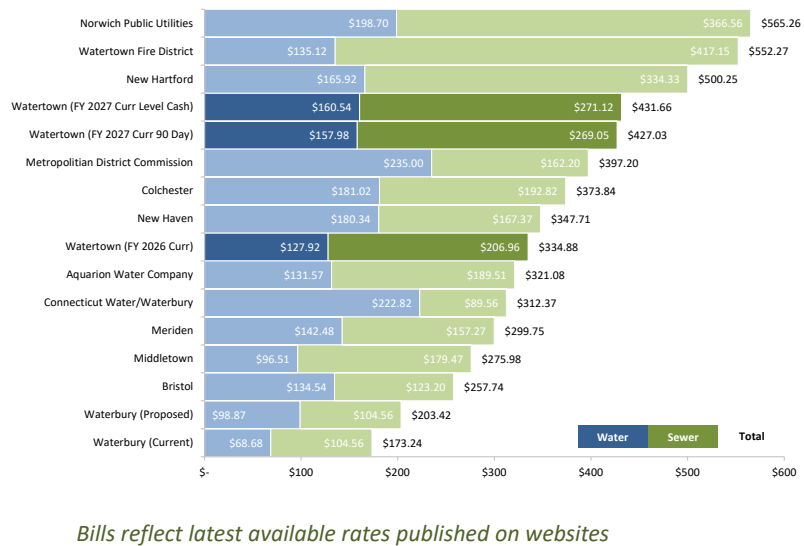
smallest meter size, 10,000 gallons



15

Combined Quarterly Bill Comparison

smallest inch meter size, 16,000 gallons



16

Recommendations

- **Adopt the Level Cash Rate Increases**
 - Set increases to keep cash level: water 25.5% and sewer 31% in FY 2027–2029 (vs 23.5% / 30% under 90-Day), leveling to 3.0% thereafter
 - Keeps days cash on hand level by FY2031 (vs meeting 90-day target), staying above the 90-day target every year and adding flexibility for capital or cost shocks

- **Continue Reinvestment in the System**
 - Fund the CIP to address aging infrastructure and regulatory requirements
 - Protects long-term system reliability and defers costlier emergency repairs

- **Review Rates Annually**
 - Update the financial model each year for actual O&M, capital, and debt-service costs and adjust rates as needed
 - Confirm reserves stay above the 90-day target and revise the multi-year plan as conditions change

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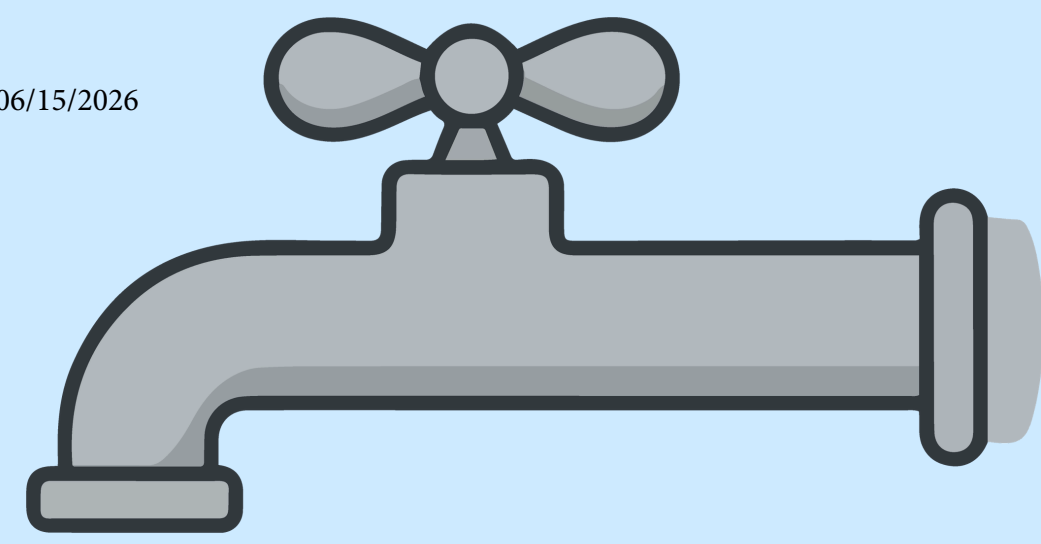
QUESTIONS?

NEWGEN STRATEGIES AND SOLUTIONS, LLC
 900 BESTGATE ROAD, SUITE 402
 ANNAPOLIS, MD 21401

MIKE MAKER
 PARTNER
 (443) 951-0355
mmaker@newgenstrategies.net

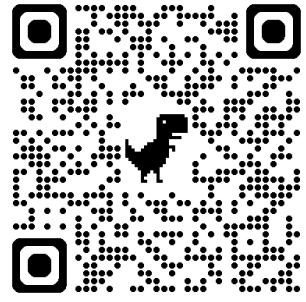
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WHERE TO FIND WATER & SEWER AUTHORITY UPDATES



01

WEBSITE

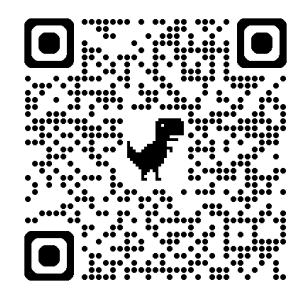


www.watertownct.org >
departments > water & sewer

- Water & Sewer Rate Study Public Information Series
- Rate & Financial Planning Updates

02

FACEBOOK



@Town of Watertown_Oakville

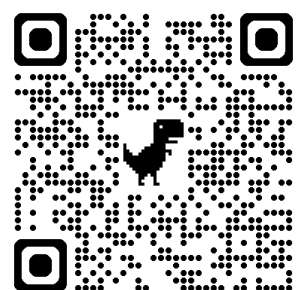
- Water & Sewer Rate Study Public Information Series
 - Posted in real time
 - Full series will be housed in a photo album

03

INSTAGRAM

@Town of Watertown_Oakville

- Water & Sewer Rate Study Public Information Series
 - Posted in real time



Town Council
Regular Meeting 06/15/2026
INFO

To: Watertown Town Council

From: Lauren L. Dayton, Administrative Assistant, Town

Re: New Town of Watertown Website Now Live

I am excited to announce that the new Town of Watertown website is now live!

As part of our contract, a website refresh is completed every 3–4 years to ensure our site remains modern, accessible, and user-friendly. Working alongside the website company to tailor this site to the Town's needs, this project began in September 2025 and officially launched on June 10, 2026.

While you'll notice a fresh, updated look, the website's navigation remains intuitive and easy to use. Some of the new features include:

- More visible and expanded Quick Links on the homepage
- The ability to add additional "How To" buttons for easy access to information
- Easier to navigate and cleaner mobile view
- More interactive features for users
- Enhanced Meetings and Events functionality, including the option to hide event end times
- More flexible page layouts and modules to better organize department pages
- Search functionality within Agendas and Minutes pages
- Improved back-end tools that make website editing and maintenance more user-friendly

Important Information About E-Notify

Because this is a completely new website, the website provider is unable to transfer existing E-Notify subscribers. If you previously subscribed to receive agenda, minutes or announcement notifications, you must subscribe again.

After subscribing, be sure to confirm your subscription through the confirmation email you receive. Your subscription will not be activated until this step is completed.

To ensure you receive notifications, please add noreply@revize.com to your address book or safe sender list so emails are not filtered into your spam or junk folder.

If you need assistance signing up for E-Notify, please contact me at **860-945-5255** or dayton@watertownct.org.

Happy browsing!

THE UNITED STATES

250

SEMIQUINCENTENNIAL

IN WATERTOWN, CT

★ SAVE THE DATE & JOIN US! ★

== SATURDAY, JULY 4, 2026 ==

== 11:00 AM – 2:00 PM ==

CRESTBROOK PARK GOLF COURSE / SUNSET GRILLE RESTAURANT 

Celebrate America's 250th Anniversary!

★ SPECIALS AT THE POOL & GOLF COURSE

★ SPECIAL FOOD & DRINK AVAILABLE!



★ FUN ACTIVITIES INCLUDE: ★

★ Reading of the Declaration of Independence



★ Outdoor Games & Contests

★ Family Fun & More!



★ Bring Your Friends & Family and Celebrate
★ 250 Years of Independence! ★



RESOLUTION

WHEREAS, expenses in the 2025-26 fiscal year require the transfer of funds:

NOW THEREFORE BE IT RESOLVED, by vote of the Watertown Town Council, that the following actions are taken relative to the transfer of funds.

GENERAL FUND

AMOUNT: \$30,000 NO: 12
FROM: \$30,000 – 010.50110.055.3049.9010 – HUMAN RESOURCES

TO: 010.50125.004.000.9010 – TEMPORARY SALARIES

REASON: The Human Resources Director position remained vacant for most of FY 2025–26, generating personnel cost savings. We request that these funds be encumbered at June 30, 2026 to provide short-term staffing assistance, address critical coverage gaps, and support the onboarding and training of new employees. This will help ensure a smooth transition of operations and services throughout the transition period.

Dated at Watertown, Connecticut this 15th day of June 2026.

Jonathan Ramsay, Chairman
Watertown Town Council

At a regular meeting of the Watertown Town Council held on Monday, June 15, 2026 the foregoing resolution was moved for adoption by Councilman/Councilwoman_____. The motion was supported by Councilman/Councilwoman_____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council

**Public Works Department
Jerry Lukowski
Director**

**Paul Bunevich
Town Engineer**



**Watertown Town Hall
61 Echo Lake Road
Watertown, CT 06795
(860) 945-5240**

www.watertownct.org

**Town Council
Regular Meeting 06/15/2026
Item: 9 g**

Date: June 10, 2026
To: Mark Raimo, Town Manager
From: Jerry Lukowski, Public Works Director
Subject: Bunker Hill & Wilson Drive Milling and Paving Bid


The Public Works Department requests approval to award the milling bid for Wilsons Drive and Bunker Hill Avenue to Cocchiola Paving of 1380 Echo Lake Road, Watertown, Connecticut, with Stony Brook Construction, also of 1500 Echo Lake Road, Watertown, Connecticut, serving as subcontractor. Both firms are local contractors.

Bids for the milling and paving project were opened on 29 May 2026. The top four bids were separated by only 0.0% to 1.3%, and Cocchiola Paving's proposal was just 0.5% higher than the lowest bid.

Because the bids were so close, the Town proposes to exercise the provision in the bidding documents that permits selection of a bidder other than the lowest bidder. The Notice of Bid states that the Town of Watertown reserves the right to consider the residency of bidders and the location of their businesses within the Town when evaluating and awarding the bid.

Thank you for your consideration of this request.

Respectfully submitted,


Jerry Lukowski
Director of Public Works

Public Works Department
Jerry Lukowski
Director

Paul Bunevich
Town Engineer



Watertown Town Hall


Town Council
Regular Meeting 06/15/2026
Item: 9 h

Date: June 10, 2026
To: Mark Raimo, Town Manager
From: Jerry Lukowski, Public Works Director
Subject: St John Wall Bid

I respectfully request consideration of Dayton Construction for the St. John's Retaining Wall Project, consistent with the Hometown Contractor, if permitted under Connecticut Department of Transportation requirements. Dayton Construction is a qualified Watertown-based contractor willing to match the lowest bid while providing substantial local economic benefit and self-performing most of the work. Their experience, local presence, and commitment to the community make them a strong candidate for this project.

Thank you for your consideration of this request.

Respectfully submitted,



Jerry Lukowski
Director of Public Works

**Public Works Department
Jerry Lukowski
Director**

**Paul Bunevich
Town Engineer**



**Town Council
Regular Meeting 06/15/2026
Item: 9 i**

Date: June 10, 2026
To: Mark Raimo, Town Manager
From: Jerry Lukowski, Public Works Director
Subject: Request for Funds – Steele Brook Greenway (SBG) Improvements – Phase #3

Public Works respectfully requests authorization for \$175,000 to fund the construction of the proposed Steele Brook Greenway Improvements – Phase #3 project. These funds will be fully reimbursed through the Urban Act Grant Program, under which the Town of Watertown has entered into a grant agreement.

The proposed work represents a continuation of the Steele Brook Greenway Phase #2 project, which is currently under construction and extends from French Street to the UNICO Bridge. Phase #3 will continue the Greenway from the UNICO Bridge to the existing pedestrian bridge on Main Street.

The project generally consists of the construction of approximately 1,400 linear feet of a 12-foot-wide paved multi-use trail, along with the replacement of three culverts as required to support the trail improvements and ensure proper drainage.

Authorization of these funds will allow the Town to proceed with construction and satisfy the requirements of the Urban Act Grant Program.

Thank you for your consideration of this request.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "J. Lukowski", written over a horizontal line.

Jerry Lukowski
Director of Public Works

**Town Council
Regular Meeting 06/15/2026
Item: 9 j**



RESOLUTION

WHEREAS, the Fiscal Year 2026-2027 Budget Referendum will be held on June 23, 2026; and

WHEREAS, if the referendum passes on June 23, 2026, the mill rate must be established to levy the taxes on motor vehicle, personal property and real estate.

NOW THEREFORE BE IT FURTHER RESOLVED, that the mill rate for the Fiscal Year 2026-2027 be _____. Personal Property and Motor Vehicle taxes will be due and payable on August 1, 2026, and on the second installment Real Estate taxes will be due on January 1, 2027 which will include an adjustment to reflect the new mill rate of _____. and the Motor Vehicle Supplement taxes will be due January 1, 2027.

Dated at Watertown, Connecticut this 15th day of June, 2026

Jonathan Ramsay, Chairman
Watertown Town Council

At a Town Council meeting held on June 15, 2026 the foregoing resolution was moved for adoption by Councilman/ Councilwoman _____. The motion was supported by Councilman/ Councilwoman _____.

Resolution was declared adopted.

Susan King, Clerk
Watertown Town Council

**Town Council
Regular Meeting 06/11/2026
Item: 9 k**



RESOLUTION

WHEREAS, taxpayers have applied for Tax Refunds pursuant to Connecticut General Statutes, Refund of Excess Payments; and

WHEREAS, the Tax Collector certified the refunds in accordance with the provisions of Refund Statutes; and

WHEREAS, to refund taxpayers monies must be appropriated into the budget line item to expend the funds.

NOW THEREFORE BE IT RESOLVED, that the Town Council appropriates \$5,225.60 to line item from the General Fund for tax refunds.

Dated at Watertown, Connecticut this 15th day of June, 2026.

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on June 15, 2026, the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council



RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Sections *Refunds of Excess Payment*:

WHEREAS, per State Statute, the Tax Collector shall, after examination of such application, refer the same, with recommendations thereon, to the Town Council, and shall certify to the amount of refund, if any, to which the applicant is entitled.

WHEREAS, upon receipt of such application and certification, the Town Council shall draw an order upon the Finance Department in favor of such applicant for the amount of refund so certified.

NOW THEREFORE BE IT RESOLVED that the Town Council authorizes a request that the Finance Department shall issue the payments for the certified refunds.

Dated at Watertown, Connecticut this 15th day of June, 2026.

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on June 15, 2026 the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council

ACTION TAKEN BY THE TOWN COUNCIL: Refund Property Taxes, Interest and Fees of \$_____

At a regular meeting of the Town Council held on _____,

refunds were authorized to the below applicants.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Reason	Tax	Int	Fee	Refund
2024-03-0054631	DAIMLER TRUST	14372 HERITAGE PAR	FORT WORTH,	2021/W1N4N4HB1MJ248900	12-129 Refund of Excess Pmts - Acct prorated	351.50	-	-	351.50
2024-04-0082957	MALERI GREGG T	122 DEER RUN RD	WATERTOWN,	2024/5TDADAB57RS004886	12-129 Refund of Excess Pmts - Duplicate & Ov	68.37	-	-	68.37
2024-03-0062492	MALERI MELISSA M	122 DEER RUN RD	WATERTOWN,	2023/2C4RC3GG5PR504045	12-129 Refund of Excess Pmts - Acct prorated	82.83	-	-	82.83
2023-01-0005024	MANCINI LUIGI SR & CATH	57 CAROLA DR	WATERTOWN,	57 CAROLA DR	12-129 Refund of Excess Pmts - Acct prorated	1,878.68	-	-	1,878.68
2024-01-0005035	MANCINI LUIGI SR & CATH	57 CAROLA DR	WATERTOWN,	57 CAROLA DR	12-129 Refund of Excess Pmts - Acct prorated	1,989.25	-	-	1,989.25
2021-04-0082139	MARTINO EDWARD A	105 BEACH AVE	WATERTOWN,	2019/3GKALTEV3KL232961	12-128 Refund of Tax Erroneously Collected fr \	146.07	-	-	146.07
2022-03-0063058	MARTINO EDWARD A	105 BEACH AVE	WATERTOWN,	2019/3GKALTEV3KL232961	12-128 Refund of Tax Erroneously Collected fr \	146.07	-	-	146.07
2023-03-0063080	MARTINO EDWARD A	105 BEACH AVE	WATERTOWN,	2019/3GKALTEV3KL232961	12-128 Refund of Tax Erroneously Collected fr \	127.67	-	-	127.67
2024-03-0062990	MARTINO EDWARD A	105 BEACH AVE	WATERTOWN,	2019/3GKALTEV3KL232961	12-128 Refund of Tax Erroneously Collected fr \	135.18	-	-	135.18
2024-04-0082307	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE,	2025/3VWBX7BU7SM017002	12-129 Refund of Excess Pmts - Acct prorated	73.12	-	-	73.12
2024-03-0070909	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE,	2022/WA1EECF31N1132805	12-129 Refund of Excess Pmts - Acct prorated	226.86	-	-	226.86
TOTAL						5,225.60	-	-	5,225.60

Susan King, Clerk of the Town Council

TOWN OF WATERTOWN

DEPARTMENTAL REPORTS



Building

Fire Department

Fire Marshal

Land Use

Parks, Recreation, Senior/Social Services

Police Department

Public Works

Town Clerk

*Prepared for the:
Monday, June 15, 2026
Town Council Meeting*



TOWN OF WATERTOWN CONNECTICUT

Building Inspector's Office
61 Echo Lake Rd.
Watertown, Connecticut 06795
Tel: 860-945-5264 Fax: 860-945-2704

June 10, 2026

To: Mark Raimo

From: Jeffrey Biolo Building Official

RE: Department Activities: May 2026

The Building Department issued 125 permits during May 2026.

Building permits-	34
Electrical permits-	44
HVAC permits-	20
New construction-	4
Plumbing permits-	10
Roofing permits-	7
Swimming Pool-	3
Demolition-	1
Siding-	2

The total fee cost generated is \$58,345.00.

The net value of the permit projects is \$3,817,225.92.

There are many projects in town that the Building Department is currently involved in.

These projects include: Ongoing subdivision, Turnberry Estates, on Pondview Dr.

-With Certificates of Occupancy being issued.

-Phase 1 almost completed

-Phase 2 construction beginning

Continued construction of shop building at 10 Dinunzio Rd

-Approximately 60% complete

Fire Dept. Monthly Town Council Reporting June 15, 2026

Incident Reponses 01/01/2026 to 06/12/2026 -**1351**

Total incidents May - **260**

Total medical incidents May-**187**

Total fire incidents May - **73**

Mutual Aid requests May- **2** (1- Thomaston, 1 - Middlebury)

Structure fires May – **1** - 45 Phillips Dr

MVA w/ Injury May- **9**

Total Vol. Asso. Membership to date – **74** - There are 2 new applicants at this time

Total members on Leave - **7** (4 Medical - 2 Personal -1 Military)

Total Active Membership - **67**

Total Apparatus drivers - **31**

Total Vol. EMRs **15**

Total Vol. EMTs **28**

Total Vol. Paramedic **4**

Fire Junior Corp. **1**-- 2 new applications are pending

The Fire Dept. continues to sponsor monthly Red Cross Blood Drives, next date is 06/19/2026

The Fire Dept. continues during 2026 to provide residents with emergency responses of 72% medical calls and 28% fire - misc. calls

The Fire Dept. dedicated TRUCK 2 with a ceremonial Wetdown and Blessing June 30th

The vehicle fleet is in good order, 100 % of the FY 25-26 vehicle Maint. budget has been spent.

Watertown Fire is currently in the process of an ISO Evaluation, which was last done in 2017, having a 3x rating. Deputy DeMarest is working on the project with Verisk Field Rep Kerry Flaherty, which is an extensive evaluation of the Fire Dept and town infrastructure supporting it. We are working hard to get the rating down to 2, which will assist property owners in town with insurance rates. If you have any questions, please give Deputy DeMarest or I a call.

Respectfully, Chief David Bromley



Watertown Fire Marshal's Office Inspector Activity Report 05/01/2026 to 05/31/2026

<u>Inspection Type</u>	<u>Count</u>
Assembly (Including Liquor License)	15
Business Inspection	45
CONSULTATION - Site	1
GROUP HOMES / BOARD & CARE	1
INVESTIGATION - Other	1
Mobile Food Truck	6
Tent Inspection	3

Total Inspections	88
Incident Investigations	0
Total Staff Training	1
Total Staff Activities	104

Activities include, Office Meetings, Burning Permit/Issues, Public Education, Residential Tank Removals, Smoke Detector Installations and additional Fire Marshal Training:

Watertown Fire Marshal's Office Monthly Report – May 2026

The following highlights summarize the activities of the Fire Marshal's Office for the month May 2026:

- The Fire Marshal's Office is Happy to announce that job offers have been made and accepted for the position of Deputy Fire Marshal to two individuals who will split the allotted hours to assist with inspections and related duties. Those individuals are David Hardt and Raymond Kasidas.
- Responded to resident assists, including complaints, well-being checks, and hazardous materials concerns, in coordination with other town agencies such as the Building Department, Watertown Police Department, Highway Department, and Torrington Area Health.
- Completed plan reviews, pre-construction meetings, and site visits in coordination with Galaxy Zone being one of the business' being certified to open.
- Attended various continuing education classes.
- Responded to and fulfilled multiple requests for information, including underground tank removal documentation and fire incident reports.
- Performed a variety of field duties, including building inspections, responses to burn complaints, and open burning permit inspections, tent inspections and food truck inspections. *Total of 21 Burning Permit inspections, four food truck inspections, 6 Tent inspections and 6 Blight related visits.*
- Observed fire drills at several local schools
- Presented fire safety and slip and fall prevention training at three senior housing sites (Truman Terrace, Country Ridge and Buckingham Elderly)
- Spread the message of Fire Safety and presented fire extinguisher training to Employees at Labonnes as well as a local girl scout troop.
- Assisted Litchfield Fire Marshal and CT State Police Unit with training and demonstrations at the CT fire academy for two local High school Forensic classes. This year was the biggest event to date in 15 years of doing this program. We have already spoken with Watertown Superintendent about including WHS Students in next year's event.
- Included in this month's inspections were both Depot Square Mall and the Princeton building with all internal business throughout

Respectfully Submitted Fire Marshal Calabrese



WATERTOWN, CONNECTICUT

PARKS, RECREATION, SENIOR, & SOCIAL SERVICES
61 ECHO LAKE ROAD WATERTOWN, CONNECTICUT 06795-2629 MAIN
OFFICE (860) 945- 5246 FAX (860) 945- 4734



May 2026 MONTHLY REPORT

A Message from Michael Ganem, Director: Looking Back at May

If April is the bridge that brings our parks back to life, **May is the month where our operations hit full stride.** It is the critical period where our winter planning meets high-volume public use. In May, our focus shifted from onboarding to active execution—testing our new staff, finalizing our facility preparations, and balancing intense field operations with year-end fiscal oversight.

Here is a look at what made May such a pivotal month for our department:

1. Staff Deployment & Practical Training

Following our April hiring initiatives, May was all about putting the pieces into place and ramping up to pace. Our new park maintenance crews, seasonal staff, and recreational leads are being prepared for deployment into active field operations.

2. Transitional Infrastructure & Technical Prep

Our maintenance teams transitioned from basic cleanup to heavy project execution. May was dedicated to:

- **The Deep Aquatics Prep:** Moving past routine safety checks to execute the heavy lifting at the municipal pool—draining, cleaning, acid washing, and, in June, testing the pump and chlorination systems to ensure we were structurally sound.
- **Sidewalk & Surface Upgrades:** Finalizing the physical repairs and re-paving of several hundred feet of park sidewalks (specifically targeting Old Hole #4 at Crestbrook and the walking trail at Veterans Park) to ensure safe walking conditions for our residents.
- **Line Stripping:** Finalizing line stripping at parks and public buildings.
- **Field Fencing:** Materials have arrived at the vendor's yard. Repairs are scheduled to commence in late June.

3. Fiscal Stewardship & Grant Compliance

Behind the scenes, May is one of our most demanding administrative months. As the June 30th fiscal year-end approaches, our team spent May deeply embedded in budget logistics:

- Analyzing line-by-line departmental spending, tracking accounts, and factoring in any needed adjustments.
- Managing critical regional transit planning, including the coordination and compliance tracking for the Greater Waterbury Transit District (GWTD) and local Dial-A-Ride grant recertifications.

4. Capital Project Alignment

In May, the high-level concepts discussed in April began taking concrete shape. We moved from internal Commission discussions to begin drafting a recommendation that will be presented to the Town Council to map out the Crestbrook Park Court Rehabilitation and the town-wide Parks Master Plan. We successfully established the groundwork to separate court engineering from the broader master plan, ensuring our capital projects move forward efficiently and without administrative delays



Myrec 5/01/2026-5/31/2026

Recreation:

- Our Summer 2026 Activities Guide was released, and registrations have been coming in steadily since March. The community seems very excited and eager for summer camp. Many of our most popular day camps are nearly full, with some already having waiting lists.
- We held our 3rd Annual Touch A Truck event on Saturday May 2nd at the Watertown High School parking lot on a beautiful spring day. The event featured 32 trucks, a food truck, live music, and the Touch A Truck Kid-Zone with open-air inflatables for children to jump, play, and slide. Community members also helped “Fill the Truck” by donating canned goods for the Watertown Food Bank.
- Our annual Fishing Derby took place on Saturday, May 9th. This year we had our highest participation yet.
- Summer staff interviews have been completed, and all applicants accepted their positions. We hired 5 new camp counselors and 2 new lifeguards.
- Spring Swim Lessons remain in progress. We received two compliments from parents regarding how wonderful the instructors have been with the children.
- Several new programs and classes began this month, including Gym Time with Mr. M, Babysitting Course, Pickleball Clinics, Mommy & Me Day, America’s Safe Boating Course, Kids Play; Parents Away, Last Swim Fridays at the WHS Pool, and Zumba. All programs had great attendance.
- Our successful Watertown Recreation Swim Team Spring Conditioning Clinic continued throughout May. Over 60 swimmers participated, continuing to develop their skills, competitiveness, and excitement for next winter’s season.
- Preparations for the Crestbrook Pool summer season are underway. The pool has been drained, cleaned, and acid washed on May 16th. Everything is coming along well, and we are excited for opening day.
- Mark your calendars for the Town-Wide Tag Sale on Saturday, May 30th. Maps will be available for pick-up early next week at Gayle’s Farm Shoppe, Adams Supermarket, Watertown Meat Center, Tony’s Seafood, LaBonne’s Market, and the Parks & Recreation Department

Social Services:

- Received a very generous donation from Our Savior Lutheran Church in the amount of 10,000 dollars.
- Our annual Stamp the Hunger event was held on May 9th and was a tremendous success. A special thank you to our local postal workers for helping make this even possible. We would like to also thank Joe Ro for generously providing grinders and drinks for all our hardworking volunteers.
- I am continuing to process Renters Rebate applications. So far, we have successfully processed 35 clients
- Donation of 2,093.70 from The Hometown Foundation from the Meat Center



Senior Center:

- (8) New **FASC Members** came on board between May 1-30, 2026.
- (32) Seniors attended a **Cultural Lunch** for **Cinco de Mayo** on Friday May 1.
- (16) Seniors attended a **Bus Trip to BARC Hidden Café** on Monday May 4.
- (19) Seniors attended Part II of a Three-Part **Historical Series on The America Revolution with Historian Dan MacNeil** on Wednesday May 6.
- (69) Seniors attended the annual **Mother's Day Luncheon** on Friday May 8.
- (7) Seniors attended **Reflexology** (25 Minute Session) on Tuesday May 12. Self Pay.
- (8) Members of the **FASC Wii Bowling Team** placed Third at the **Statewide Wii Bowling Championship** at the Bristol Senior Center on Friday May 15.
- (32) Seniors attended a **Bus Trip to Kaynor Café** on Monday May 18 and enjoyed a delicious meal prepared by the Culinary Students of W.F. Kaynor Technical School.

- (8) Seniors attended a **Discussion presented by Charter Oak Home Care** about homecare services and costs on Tuesday May 19.
- (8) Seniors took advantage of our **Monthly Blood Pressure Clinic** on Tuesday May 19 sponsored by **NCE Home Care of Waterbury**.
- (77) Seniors attended the annual **Memorial Day Picnic** on Friday May 22.
- (10) Seniors participated in the **Town's Memorial Day Parade** on Monday May 25.
- The **FASC Book Club** discussed, "**Sacred Duty**" written by **Tom Cotton** on Tuesday May 26.
- (16) Seniors attended a **Pop-Up Surprise Bus Trip to Boscov's** for Shopping/Lunch at **Echo Craft Kitchen** on Friday May 29.
- (95) Energy Assistance Applications have been completed to date.



WATERTOWN POLICE DEPARTMENT
195 FRENCH STREET
WATERTOWN, CT 06795
860-945-5200



Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

TO: Town Manager Mark Raimo
Watertown Town Council
Watertown Police Commission

FROM: Joshua Bernegger, Chief of Police

DATE: 10 June 2026

RE: June 2026 Chief's Report

- 1) The Watertown Police Department has one recruit officer attending the police academy in New Haven, scheduled to graduate on July 30th.
- 2) Conditional offers have been given to two additional applicants, who will be replacing Deputy Chief Dominguez and Officer Marinaro, who announced his resignation. Background investigations are underway. Academy seats have been secured in July and August.
- 3) A hiring has been initiated to find a candidate to replace Master Sergeant Jay DeMarest who retired on June 2nd.
- 4) A 3-member Chiefs of Police panel was held on May 29th to interview candidates for Deputy Chief of Police. All three of Watertown's lieutenants applied for the position. Detective Lieutenant Jared D'Andrea was the successful candidate and has been offered the position. Lt. D'Andrea is currently negotiating an employment contract with the Town.
- 5) A lieutenant's promotional exam is scheduled to take place on June 23rd at the Watertown Fire Department. Three sergeants are participating in the process.
- 6) A tentative promotional ceremony date for the promotion of the new deputy chief, a new lieutenant and two new sergeants will be July 1st. Location and time TBD.
- 7) A new full-time dispatcher and two per diem dispatchers have been provided conditional offers of employment and are currently in the onboarding phase.
- 8) The Town of Watertown Radio Communications Upgrade Project continues as scheduled. Motorola is now reporting the fire department's portable radios should be delivered by the end of July.



TOWN OF WATERTOWN CONNECTICUT

Town of Watertown
Public Works Department
Watertown Town Hall
61 Echo Lake Road
Watertown, CT 06795
(860) 945-5240
Fax (860) 945-2707
www.watertownct.org

To: Mark A. Raimo, Town Manager

Date: 3 JUN 2026

From: Jerry Lukowski, Director of Public Works

Re: **DPW JUN 2026** - Monthly Update to Town Manager

Projects

- Main St – T&B/FHI Studios/SLR – 65% Design /// Coordinating w/ Property Owners – Storefront Elevations /// Reveal
- Steele Brook Greenway #2 – STARTED – Submittals /// Subbase South /// Micro Piles /// Bridge Fabrication/Inspection
- Steele Brook Greenway #3 – Public Meeting/Hearing Held /// Out to Bid and requesting approval from DECD
- ADA Sidewalk – Coordinating with NVCOG and DOT to go out to bid
- St Johns Wall and Sidewalk – Bid Opening 3 JUN 2026

Pavement – Tough Winter (Snow/Cold Temps)

- Large # of Potholes (Priority) and Curb Repair across Town – Team is out each day with Hot Box
- Rubber Chip - Linkfield, Bassett Western, Nova Scotia North and Chimney
- Procurement – Utilizing State Bids and our Own Watertown Bids
- Coordinating with Utility Companies
- Pipelining and Video w/ CCTV Contract
- Pavement Management Inspection – Summer 2026
- Roadway Safety Audit (RSA) Training Conducted on 28 MAY – 35 Students from Across the State – UCONN T2 Trainers

Key Dates

- 3 JUN – St John Wall – Bids Open
- 8 JUN – PW Sub-Committee
- 18 JUL – Southbury – Household Hazardous Waste Day
- 10 AUG – PW Sub-Committee
- 14 SEP – PW Sub-Committee
- 26 SEP – Ansonia – Household Hazardous Waste Day

Other Items

- Rolling Calendar Year - Work Orders 762 WO //// 105+22 Open /// 635 Completed - Dated 1 JUN 2026
- NORCOM Radio Comms – Highways and WSA Install of vehicle Radios plus 2 Base Stations at WSA & DPW Completed
- Grant submitted to Study the Removal of Pin Shop Pond Dam and Sediment – \$200K Grant Rcd (Sediment)
- PFAS/PFOS Testing at Perimeter and Household at the Transfer Station
- ESSAYONS – Let us Try

TOWN OF WATERTOWN



61 ECHO LAKE ROAD
WATERTOWN, CT 06795
Telephone 860-945-5230
www.watertownct.org

CONNECTICUT

Office of the Town Clerk

June 5, 2026
Monthly Departmental Report

Town Clerk's Office

May 2026 reporting:


386 Land Records Recorded
took in \$33,936.97 town conveyance tax
0 Maps Recorded
1 Property Foreclosure Registrations and De-Registrations
67 Sports Licenses (Hunting, Fishing licenses and permits)
0 Cigarette Dealer License Applications
6 Notary Commissions
1 Trade Name Recordings
8 Burial Permits
4 Cremation Permits
1,120 Land Record Copies and 34 Map Copies
3 Certified Land Record/Map Copies
1 Scan fee collection
5 Dog Licenses plus
5 Marriage Licenses
2 Military Discharge Recordings
76 Vital Record Certified Copies

Project Progress:

*Budget Referendum – issued 70 absentee ballots for May 19, 2026 Budget Referendum.

*Dog Licensing – sent out dog licensing and preparation of licenses and materials for June issuance

*Scanned and prepared for uploading Water & Sewer meeting minutes for 2002-2008

Respectfully submitted, 
Lisa Dalton, MCTC Watertown Town Clerk